You have been offered funding for your attendance at a Whanau Marama Parenting course. As a condition of you being able to attend, without having to pay the course fee, the following points are important for you to consider.

1. A course costs Whanau Marama Parenting at least $500 for each parent who attends. However, we only receive limited funding to cover these costs. It means we can only offer free courses for 40 parents each year.

2. It is a big commitment to regularly attend a course.

a. You will need to be able to commit to attending each one-hour online session on the day and at the exact time that has been negotiated between yourself and the Whanau Marama Parenting facilitator. The facilitator will contact you each week at this time.

b. You will also need time each week to practice the skills and strategies discussed in the session with your children. (If you at present, do not have contact with your children, please discuss with the facilitator other options for you to practice the skills and strategies).

c. After each session you will be asked to reflect on your practice by completing a written Home Learning Task page.

**If you feel this is a too big of a commitment for you at present please let us know before the course begins so we can offer a free space to another parent.**

3. You will also be asked to provide a referrer’s name and contact details and sign permission for us to send them a letter of support on your behalf at midway and at the end of the course.

4. Your commitment to participate regularly and finish the course is also very important to Whanau Marama Parenting. Firstly, it is important for us to know that the course and the effort you have put into participating has been helpful and worthwhile for you. It is also important that we are able to continue to deliver parenting courses, like this, in the future and be able to deliver them free for parents when the need arises. To be able to do this we need at the end of each year, to write an accountability report to our funder. In this report we need to state how many parents who received funding to participate in a course, successfully completed it. If parents who attended in this way did not finish their course this may impact negatively on Whanau Marama Parenting’s ability to continue to receive this funding in following years and we want to ensure this does not happen.

5. Whanau Marama Parenting understands that sometimes there is legitimate reason why a parent, after committing to regularly attend:

* Is unable to participate in a session on the day and time negotiated. If time allows, an alternative day and time may be able to be arranged to complete that session.
* Is able unable to complete the remaining sessions in the course at this time. Under certain circumstances when this occurs the parent may be offered a chance to complete the course in a following term. This option must be discussed and receive approval from Whanau Marama Parenting.

Please sign your name below if you:

* Have read and understand the 5 points above.
* Are willing to fully commit to participating in each one-hour session of the course on the day and time negotiated between myself and the Whanau Marama Parenting facilitator.
* Are willing to fully commit to finishing the course.

Date ………………………… Print your name and sign …………………………………………………………………………………………………